

LIA – St Martins Housing Trust

Closed Circuit Television (CCTV)

This legitimate interests assessment (LIA) template is designed to help you to decide whether or not the legitimate interests basis is likely to apply to your processing. It should be used alongside our [legitimate interests guidance](#).

Part 1: Purpose test

You need to assess whether there is a legitimate interest behind the processing.

- Why do you want to process the data?
- What benefit do you expect to get from the processing?
- Do any third parties benefit from the processing?
- Are there any wider public benefits to the processing?
- How important are the benefits that you have identified?
- What would the impact be if you couldn't go ahead with the processing?
- Are you complying with any specific data protection rules that apply to your processing (eg profiling requirements, or e-privacy legislation)?
- Are you complying with other relevant laws?
- Are you complying with industry guidelines or codes of practice?
- Are there any other ethical issues with the processing?

- To help provide a secure environment for those using our premises.
- A secure environment for those we support.
- Staff, visitors and other users of the premises also benefit.
- It supports the continuity of our services, allowing us to contribute positively to a reduction in homelessness nationwide.
- These benefits are essential to providing the right support to the homeless in the 21st Century.
- We would be unable to provide the right support to the homeless.
- General Data Protection Regulations and Data Protection Act 2018.
- No, just GDPR and DPA 2018.
- NHS Data Security and Protection Toolkit (DSPT).
- The increased risk of processing personal data concerning vulnerable individuals which we reduce to a low residual risk by use of additional measures (see DPIA).

Part 2: Necessity test

You need to assess whether the processing is necessary for the purpose you have identified.

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| <ul style="list-style-type: none">• Will this processing actually help you achieve your purpose?• Is the processing proportionate to that purpose?• Can you achieve the same purpose without the processing?• Can you achieve the same purpose by processing less data, or by processing the data in another more obvious or less intrusive way? |
| <ul style="list-style-type: none">• Yes, the processing enables us to provide a secure environment for those using our premises.• Yes, we keep personal data only where necessary to provide a secure environment.• No, the processing is essential to providing a secure environment.• No, the data we process is kept to the minimum necessary to provide a secure environment. |

Part 3: Balancing test

You need to consider the impact on individuals' interests and rights and freedoms and assess whether this overrides your legitimate interests.

First, use the [DPIA screening checklist](#). If you hit any of the triggers on that checklist you need to conduct a DPIA instead to assess risks in more detail.

Nature of the personal data

- Is it special category data or criminal offence data?
- Is it data which people are likely to consider particularly 'private'?
- Are you processing children's data or data relating to other vulnerable people?
- Is the data about people in their personal or professional capacity?

- No, special category and criminal offence data are not included.
- Yes, moving image data is likely to be considered as particularly 'private'.
- We process data relating to vulnerable people, but not children.
- The data concerns people as private individuals.

Reasonable expectations

- Do you have an existing relationship with the individual?
- What's the nature of the relationship and how have you used data in the past?
- Did you collect the data directly from the individual? What did you tell them at the time?
- If you obtained the data from a third party, what did they tell the individuals about reuse by third parties for other purposes and does this cover you?
- How long ago did you collect the data? Are there any changes in technology or context since then that would affect expectations?
- Is your intended purpose and method widely understood?
- Are you intending to do anything new or innovative?
- Do you have any evidence about expectations – eg from market research, focus groups or other forms of consultation?
- Are there any other factors in the particular circumstances that mean they would or would not expect the processing?

- Yes, we have existing relationships with individual we are supporting.
- Our relationship with the individual is care-provider/cared-for in nature. We have used data in the past to help resolve security incidents.
- Data is collected automatically by observing individuals, who are informed by information posters.
- No data is collected from a third party.
- CCTV data is collected continuously upon motion trigger or other smart event (line crossing or intrusion detection). The technology is standard in nature.
- Our purpose, of processing to provide a secure environment, is widely understood.
- We are not intending to do anything new or innovative.
- Anecdotal evidence from CCTV usage worldwide.
- We process the data in order to provide a secure environment for those we support. This is explained by information posters so that individuals expect the processing.

Likely impact

- What are the possible impacts of the processing on people?
- Will individuals lose any control over the use of their personal data?
- What is the likelihood and severity of any potential impact?
- Are some people likely to object to the processing or find it intrusive?
- Would you be happy to explain the processing to individuals?
- Can you adopt any safeguards to minimise the impact?

- Possible impacts include making the environment secure for those we support with a risk that, in the event of a data breach, their health & safety could be compromised and they could be vulnerable to identity theft.
- Only to the extent that St Martins uses the data to provide a secure environment.
- It is very likely that individuals will have access to a secure environment. The residual risks are all low after additional measures are applied.
- It is possible but not likely.
- Yes, our posters explain the nature and need for our processing to all users of the premises.
- We can and do use additional measures to reduce residual risk.

Can you offer individuals an opt-out?	No
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Making the decision

This is where you use your answers to Parts 1, 2 and 3 to decide whether or not you can apply the legitimate interests basis.

Can you rely on legitimate interests for this processing?	Yes
Do you have any comments to justify your answer? (optional)	
We believe that the above demonstrates that 'legitimate interests' is the most appropriate lawful basis for our processing because it fits with what our service users expect, it has a minimal privacy impact, and the case for processing in this way is compelling.	
LIA completed by	St Martins service managers.
Date	4 March 2021

What's next?

Keep a record of this LIA, and keep it under review.

Do a DPIA if necessary.

Include details of your purposes and lawful basis for processing in your privacy information, including an outline of your legitimate interests.